

**BOARD FOR BARBERS AND COSMETOLOGY
TENTATIVE AGENDA**

Monday, July 12, 2021 – 9:00 a.m., Board Room 2, 2nd Floor
Department of Professional and Occupational Regulation, 9960 Mayland Drive
Richmond, Virginia 23233 804-367-8590

I. CALL TO ORDER

II. APPROVAL OF AGENDA

1. Board for Barbers and Cosmetology Board Meeting Tentative Agenda, July 12, 2021

III. APPROVAL OF MINUTES

2. Board for Barbers and Cosmetology Meeting Draft Minutes, May 17, 2021

IV. COMMUNICATIONS

3. Email message from Skye Shin, endorsement applicant, requesting exam waiver; original training in South Korea
4. NABBA Conference announcement and registration information

V. PUBLIC COMMENT PERIOD *

VI. CASES

- | | | | | |
|-----|------------|-------------------------|----------------------|---------------|
| 5. | 2016-03082 | Ngoan Thi Nguyen | (Acosta) | Disciplinary |
| 6. | 2016-03130 | Thu Thi Anh Le | (Acosta) | Disciplinary |
| 7. | 2016-03183 | Diane Diep Truong | (Acosta) | Disciplinary |
| 8. | 2016-03376 | Hoi Chau | (Acosta) | Disciplinary |
| 9. | 2016-03201 | Dieu Thi Co | (Acosta/Quesenberry) | Disciplinary |
| 10. | 2020-01538 | Dung Thi An Cao | (Acosta/Quesenberry) | Disciplinary |
| 11. | 2021-00952 | Ryan Alexander Devivies | | Consent Order |
| 12. | 2016-02971 | Mylien Thi Dinh | | Prima Facie |
| 13. | 2016-03054 | Kieu Thi Thu Nguyen | | Prima Facie |
| 14. | 2016-03125 | Nhi Viet-Nguyen Tran | | Prima Facie |
| 15. | 2016-03186 | Diem Kieu Thi Cao | | Prima Facie |
| 16. | 2016-03254 | Long Thanh Le | | Prima Facie |
| 17. | 2016-03291 | Minh Tran Anderson | | Prima Facie |
| 18. | 2016-03321 | Hao T. Nguyen | | Prima Facie |
| 19. | 2016-03323 | To Nhu Nguyen | | Prima Facie |
| 20. | 2016-03374 | Quyen B. Dao | | Prima Facie |
| 21. | 2016-03382 | Phuong Thanh Nguyen | | Prima Facie |
| 22. | 2016-03389 | Hong Thi Le | | Prima Facie |
| 23. | 2016-03395 | Hong Nhung Nguyen | | Prima Facie |
| 24. | 2016-03419 | Hue-Huong Thi Nguyen | | Prima Facie |
| 25. | 2016-03432 | Tu Diem Doan | | Prima Facie |
| 26. | 2016-03441 | Jessica Ho | | Prima Facie |

27. 2020-01210	Paul Dexter Osborne	Prima Facie
28. 2020-01860	Hue N. Vu	Prima Facie
29. 2020-02803	Robious Hair LLC	Prima Facie
30. 2020-01420	D'yonta Marques Norman	Licensing
31. 2020-02778	Jeanne Marie Vuncanon	Licensing
32. 2021-00366	Wink Boutique LLC dba Anecdote	Licensing
33. 2021-00417	Lonnita Rene Wanzer	Licensing
34. 2021-00834	Valentyna Topcha	Licensing
35. 2021-01039	Louis Antonio Valentin	Licensing
36. 2021-01120	Tiffani Caitlyn Brown	Licensing
37. 2021-02207	Phillip Lamont Jordan	Licensing

VII. EXAMINATIONS

A. STATISTICS

B. REPORT ON EXAMINATIONS & EXAM CONTENT COMMITTEE

VIII. REGULATORY ACTION AND BOARD GUIDANCE

A. REGULATORY REPORT

B. GUIDANCE DOCUMENT ON OUT-OF-STATE MASTER ESTHETICS TRAINING

C. GUIDANCE DOCUMENT REVIEW AND REVISIONS

IX. NEW BUSINESS

A. MASTER BARBER APPRENTICESHIP COMMITTEE

B. SCHOOL SELF-INSPECTION FORM REVISION

C. NABBA CONFERENCE AND NIC CONFERENCE

X. ADJOURN

* 5-minute public comment, with the exception of any open disciplinary files. Persons desiring to attend the meeting and requiring special accommodations and/or interpretive services should contact the Board Office at (804) 367-8590 at least ten (10) days before the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department and Board fully comply with the Americans with Disabilities Act.

REMAINING 2021 MEETING DATES:

September 20, 2021

November 8, 2021

BOARD FOR BARBERS AND COSMETOLOGY

DRAFT MINUTES OF MEETING

The Board for Barbers and Cosmetology met on Monday, May 17, 2021, at the Offices of the Department of Professional and Occupational Regulation, 9960 Mayland Drive, 2nd Floor, Board Room 2, Richmond, Virginia. The following board members were present:

Gilda Acosta
Margaret B. LaPierre
Alfred O. Mayes
Lonnie Quesenberry
Matthew D. Roberts
Sandra G. Smith

The following board members were not present:

Oanh Pham Kim Dang
Renee' H. Gilanshah
Darrin L. Hill
Bo Machayo

DPOR staff present for all or part of the meeting included:

Mary Broz-Vaughan, Agency Director
Stephen Kirschner, Executive Director
Joseph Crook, Regulatory Operations Administrator
Tamika Rodriguez, Licensing Operations Administrator
Cathy Clark, Administrative Assistant

Representative from the Office of the Attorney General was present for all or part of the meeting by telephone:

Elizabeth Peay, Assistant Attorney General

Ms. LaPierre, Chair, determined a quorum was present and called the meeting to order at 9:08 a.m.

Call to Order

The Board took the Tentative Agenda under consideration. Ms. LaPierre asked for any amendments. Mr. Kirschner indicated that two cases were removed from the Tentative Agenda after it was distributed to the Board (Item 8, File Number 2016-03293 Hai Thi Nguyen and Item 42, File Number 2016-03107 Ngoc Tran Thi Dang) were removed from the agenda for administrative reasons.

Approval of Agenda

Upon a motion by Mr. Roberts and seconded by Mr. Quesenberry, the Board voted to adopt the amended Agenda.

The members voting ‘yes’ were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

The Board took the minutes of the March 15, 2021 Board Meeting and the April 15, 2021 New Board Member Training Meeting under consideration. Ms. LaPierre asked for any amendments. There were none.

Upon a motion by Mr. Roberts and seconded by Mr. Quesenberry, the Board voted to approve the minutes.

The members voting ‘yes’ were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

Mr. Kirschner called the Board’s attention to a flyer in the electronic agenda from the Council of State Governments (CSG) and the Department of Defense (DoD) announcing a May 18, 2021 virtual meeting to address mobility of licensed professionals.

Ms. LaPierre asked if there was public comment. There was none.

In the matter of **File Number 2016-02999, Kathy Thao Le**, the Board reviewed the record, which consisted of the Summary of the Informal Fact-Finding Conference, investigative file, Report of Findings, transcript and exhibits. Kathy Thao Le did not appear at the meeting in person, by counsel, or by any other qualified representative.

Concerning Count 1, upon a motion by Mr. Roberts and seconded by Mr. Quesenberry, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and the Summary of the Informal Fact-Finding Conference, and found substantial evidence that Kathy Thao Le violated the following section of its Regulations:

Count 1: 18 VAC 41-20-280.A.3

The members voting ‘yes’ were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

Concerning Count 1, upon a motion by Mr. Roberts and seconded by Mr. Quesenberry, the Board voted to accept the recommended sanctions

Approval of Minutes for the March 15, 2021 Meeting of the Board for Barbers and Cosmetology and the April 15, 2021 New Board Member Training Meeting

Communications

Public Comment

Cases

File Number 2016-02999, Kathy Thao Le

contained in the Summary of the Informal Fact-Finding Conference and to impose the following sanction(s):

Count 1:	18 VAC 41-20-280.A.3	\$ 6,000.00
	(Three violations at \$2,000 each)	

TOTAL (MONETARY PENALTIES)		\$ 6,000.00

In addition, the Board imposes revocation of Kathy Thao Le's cosmetologist license number 1201119758 for violations of Count 1.

The members voting 'yes' were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2016-03217, Thu Thuy Thi Vo**, the Board reviewed the record, which consisted of the Summary of the Informal Fact-Finding Conference, investigative file, Report of Findings, transcript and exhibits. Thu Thuy Thi Vo did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number 2016-03217, Thu Thuy Thi Vo

Concerning Count 1, upon a motion by Mr. Quesenberry and seconded by Mr. Roberts, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and the Summary of the Informal Fact-Finding Conference, and found substantial evidence that Thu Thuy Thi Vo violated the following sections of its Regulations:

Count 1:	18 VAC 41-20-280.A.3
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The members voting 'yes' were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

Concerning Counts 1 and 2, upon a motion by Mr. Roberts and seconded by Ms. Acosta, the Board voted to accept the recommended sanctions contained in the Summary of the Informal Fact-Finding Conference and to impose the following sanction(s):

Count 1:	18 VAC 41-20-280.A.3	\$ 6,000.00
	(Three violations at \$2,000 each)	

TOTAL (MONETARY PENALTIES)		\$ 6,000.00

In addition, the Board imposes revocation of Thu Thuy Thi Vo's cosmetologist license number 1201121461 for violations of Count 1.

The members voting 'yes' were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2016-03292, Minh Chau**, the Board reviewed the record, which consisted of the Summary of the Informal Fact-Finding Conference, investigative file, Report of Findings, transcript and exhibits. Minh Chau did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number 2016-03292, Minh Chau

Concerning Count 1, upon a motion by Mr. Roberts and seconded by Mr. Mayes, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and the Summary of the Informal Fact-Finding Conference, and found substantial evidence that Minh Chau violated the following sections of its Regulations:

Count 1: 18 VAC 41-20-280.A.3

The members voting 'yes' were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

Concerning Count 1, upon a motion by Mr. Quesenberry and seconded by Mr. Roberts, the Board voted to accept the recommended sanctions contained in the Summary of the Informal Fact-Finding Conference and to impose the following sanction(s):

Count 1:	18 VAC 41-20-280.A.3	\$ 6,000.00
	(Three violations at \$2,000 each)	

TOTAL (MONETARY PENALTIES)		\$ 6,000.00

In addition, the Board imposes revocation of Minh Chau's cosmetologist license number 1201120957 for violations of Count 1.

The members voting 'yes' were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2021-00217, Carleen Grace Le**, the Board reviewed the record, which consisted of the Consent Order. Carleen Grace Le did not appear at the meeting in person, by counsel, or by any other qualified representative.

File Number 2021-00217, Carleen Grace Le

By signing the Consent Order, Carleen Grace Le acknowledges an understanding of the charges and admits to the violation of the Count as outlined in the Report of Findings and consents to the following term(s):

Count 1:	18 VAC 41-20-280.1	\$ 900.00

	SUB-TOTAL (MONETARY PENALTIES)	\$ 900.00
	BOARD COSTS	\$ 150.00
	TOTAL	\$ 1,050.00

In addition, for violation of Count 1, Carleen Grace Le agrees to revocation of Cosmetologist license, Number 1201114054.

Upon a motion by Mr. Roberts and seconded by Ms. Acosta, the Board voted to accept the Consent Order.

The members voting 'yes' were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

Upon a motion by Mr. Roberts and seconded by Ms. Acosta, the Board voted to consider the 11 Prima Facie cases as a block, accept the violations, and approve the sanctions.

Board Considers and Approves Prima Facie Cases As A Block

The members voting 'yes' were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2016-03075, Kinh Van Bach**, the Board reviewed the record, which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Kinh Van Bach did not appear at the meeting in person, by counsel or by any other qualified representative.

File Number 2016-03075, Kinh Van Bach

Concerning Count 1, upon a motion by Mr. Roberts and seconded by Ms. Acosta, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Kinh Van Bach violated the following section of its Regulations and imposes the listed monetary penalties:

Count 1:	18 VAC 41-20-280.A.3	\$ 2,250.00

TOTAL		\$ 2,250.00

The Board also imposes the following sanction: Revocation of Kinh Van Bach's cosmetologist license number 1201115366, for violation of Count 1.

The members voting 'yes' were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2016-03109, Ngoc-Anh T. Pham**, the Board reviewed the record, which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Ngoc-Anh T. Pham did not appear at the meeting in person, by counsel or by any other qualified representative.

File Number 2016-03109, Ngoc-Anh T. Pham

Concerning Count 1, upon a motion by Mr. Roberts and seconded by Ms. Acosta, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Ngoc-Anh T. Pham violated the following section of its Regulations and imposes the listed monetary penalties:

Count 1:	18 VAC 41-20-280.A.3	\$ 2,250.00
Count 2:	18 VAC 41-20-280.6	\$ 2,350.00

TOTAL		\$ 4,600.00

The Board also imposes the following sanction: Revocation of Ngoc-Anh T. Pham's cosmetologist license number 1201113179, for violations of Counts 1 and 2.

The members voting 'yes' were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2016-03176, Nhung Thi Truong**, the Board reviewed the record, which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Nhung Thi Truong did not appear at the meeting in person, by counsel or by any other qualified representative.

File Number 2016-03176, Nhung Thi Truong

Concerning Count 1, upon a motion by Mr. Roberts and seconded by Ms. Acosta, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found

substantial evidence that Nhung Thi Truong violated the following section of its Regulations and imposes the listed monetary penalties:

Count 1:	18 VAC 41-20-280.A.3 (Two violations at \$2,250 each)	\$ 4,500.00
Count 2:	18 VAC 41-20-280.6	\$ 2,350.00

TOTAL		\$ 6,850.00

The Board also imposes the following sanction: Revocation of Nhung Thi Truong's cosmetologist license number 1201109788, for violations of Counts 1 and 2.

The members voting 'yes' were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2016-03248, Loc Phu Dinh**, the Board reviewed the record, which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Loc Phu Dinh did not appear at the meeting in person, by counsel or by any other qualified representative.

File Number 2016-03248, Loc Phu Dinh

Concerning Count 1, upon a motion by Mr. Roberts and seconded by Ms. Acosta, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Loc Phu Dinh violated the following section of its Regulations and imposes the listed monetary penalties:

Count 1:	18 VAC 41-20-280.A.3 (Two violations at \$2,250 each)	\$ 4,500.00

TOTAL		\$ 4,500.00

The Board also imposes the following sanction: Revocation of Loc Phu Dinh's cosmetologist license number 1201121252, for violations of Count 1.

The members voting 'yes' were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2016-03303, Hai Thi Phan**, the Board reviewed the record, which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Hai Thi

File Number 2016-03303, Hai Thi Phan

Phan did not appear at the meeting in person, by counsel or by any other qualified representative.

Concerning Count 1, upon a motion by Mr. Roberts and seconded by Ms. Acosta, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Hai Thi Phan violated the following section of its Regulations and imposes the listed monetary penalties:

Count 1:	18 VAC 41-20-280.A.3 (Two violations at \$2,250 each)	\$ 4,500.00

TOTAL		\$ 4,500.00

The Board also imposes the following sanction: Revocation of Hai Thi Phan's cosmetologist license number 1201118758, for violations of Count 1.

The members voting 'yes' were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2016-03316, Hanh Nguyen**, the Board reviewed the record, which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Hanh Nguyen did not appear at the meeting in person, by counsel or by any other qualified representative.

File Number 2016-03316, Hanh Nguyen

Concerning Count 1, upon a motion by Mr. Roberts and seconded by Ms. Acosta, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Hanh Nguyen violated the following section of its Regulations and imposes the listed monetary penalties:

Count 1:	18 VAC 41-20-280.A.3	\$ 2,250.00

TOTAL		\$ 2,250.00

The Board also imposes the following sanction: Revocation of Hanh Nguyen's cosmetologist license number 1201124283, for violation of Count 1.

The members voting 'yes' were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2016-03318, Hanh Kieu Ngo**, the Board reviewed the record, which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Hanh Kieu Ngo did not appear at the meeting in person, by counsel or by any other qualified representative.

File Number 2016-03318, Hanh Kieu Ngo

Concerning Count 1, upon a motion by Mr. Roberts and seconded by Ms. Acosta, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Hanh Kieu Ngo violated the following section of its Regulations and imposes the listed monetary penalties:

Count 1:	18 VAC 41-20-280.A.3 (Three violations at \$2,250 each)	\$ 6,750.00
TOTAL		----- \$ 6,750.00

The Board also imposes the following sanction: Revocation of Hanh Kieu Ngo's cosmetologist license number 1201119897, for violations of Count 1.

The members voting 'yes' were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2016-03329, Ton Truong Pham**, the Board reviewed the record, which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Ton Truong Pham did not appear at the meeting in person, by counsel or by any other qualified representative.

File Number 2016-03329, Ton Truong Pham

Concerning Count 1, upon a motion by Mr. Roberts and seconded by Ms. Acosta, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Ton Truong Pham violated the following section of its Regulations and imposes the listed monetary penalties:

Count 1:	18 VAC 41-20-280.A.3 (Three violations at \$2,250 each)	\$ 6,750.00
TOTAL		----- \$ 6,750.00

The Board also imposes the following sanction: Revocation of Ton Truong Pham's cosmetologist license number 1201120059, for violations of Count 1.

The members voting ‘yes’ were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2017-02277, Thu Lan Thi Nguyen**, the Board reviewed the record, which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Thu Lan Thi Nguyen did not appear at the meeting in person, by counsel or by any other qualified representative.

File Number 2017-02277, Thu Lan Thi Nguyen

Concerning Count 1, upon a motion by Mr. Roberts and seconded by Ms. Acosta, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Thu Lan Thi Nguyen violated the following section of its Regulations and imposes the listed monetary penalties:

Count 1:	18 VAC 41-20-280.A.3 (Two violations at \$2,250 each)	\$ 4,500.00

TOTAL		\$ 4,500.00

The Board also imposes the following sanction: Revocation of Thu Lan Thi Nguyen’s nail technician license number 1206017834, for violations of Count 1.

The members voting ‘yes’ were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2017-02288, Tuyen Thi Bich Do**, the Board reviewed the record, which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Tuyen Thi Bich Do did not appear at the meeting in person, by counsel or by any other qualified representative.

File Number 2017-02288, Tuyen Thi Bich Do

Concerning Count 1, upon a motion by Mr. Roberts and seconded by Ms. Acosta, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Tuyen Thi Bich Do violated the following section of its Regulations and imposes the listed monetary penalties:

Count 1:	18 VAC 41-20-280.A.3	\$ 2,250.00

TOTAL		\$ 2,250.00

The Board also imposes the following sanction: Revocation of Tuyen Thi Bich Do's cosmetologist license number 1201113101, for violation of Count 1.

The members voting 'yes' were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2020-01369, Hair Icon Beauty Bar LLC**, the Board reviewed the record, which consisted of the Notice of Prima Facie Case, Report of Findings, including exhibits, and the Recommendation. Hair Icon Beauty Bar LLC did not appear at the meeting in person, by counsel or by any other qualified representative.

File Number 2020-01369, Hair Icon Beauty Bar LLC

Concerning Count 1, upon a motion by Mr. Roberts and seconded by Ms. Acosta, the Board adopted the Report of Findings which contains the facts regarding the regulatory and/or statutory issues in this matter, and found substantial evidence that Hair Icon Beauty Bar LLC violated the following section of its Regulations and imposes the listed monetary penalties:

Count 1:	18 VAC 41-20-260.C	\$ 300.00

TOTAL		\$ 300.00

The members voting 'yes' were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2021-00271, Shirley Diane Collins**, the Board reviewed the record, which consisted of the application files, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Shirley Diane Collins did not appear at the meeting in person, by counsel or by any other qualified representative.

File Number 2021-00271, Shirley Diane Collins

Upon a motion by Mr. Roberts and seconded by Mr. Mayes, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Shirley Diane Collins's esthetician license.

The members voting 'yes' were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2021-00272, Vinchelle Nicole Waters**, the Board reviewed the record, which consisted of the application files, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Vinchelle Nicole Waters did not appear at the meeting in person, by counsel or by any other qualified representative.

File Number 2021-00272, Vinchelle Nicole Waters

Upon a motion by Mr. Roberts and seconded by Mr. Mayes, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Vinchelle Nicole Waters's cosmetologist license.

The members voting 'yes' were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

In the matter of **File Number 2021-00678, Vincent Edward Battin**, the Board reviewed the record, which consisted of the application files, transcript, exhibits, and the Summary of the Informal Fact-Finding Conference. Vincent Edward Battin and witness, Azim Ravnall, appeared at the meeting in person and addressed the Board.

File Number 2021-00678, Vincent Edward Battin

Upon a motion by Mr. Roberts and seconded by Mr. Mayes, the Board voted to accept the recommendation in the Summary of the Informal Fact-Finding Conference and approve Vincent Edward Battin's barber license.

The members voting 'yes' were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

EXAMINATIONS

Ms. Rodriguez provided a report to the Board on examination pass rates for private and public schools for 2019 and 2020.

Exam Statistics

Mr. Kirschner provided a report to the Board on the examination vendor, PSI. He indicated that PSI's service has improved in many areas that had presented problems in the earlier months of the vendor's contract. Mr. Kirschner reported that testing, suspended due to the pandemic, had now resumed. Theory testing resumed in May 2020 and practical testing resumed in June 2020. Public school testing for 2021 has also begun.

Report on Examinations

REGULATORY ACTION AND BOARD GUIDANCE

Mr. Kirschner presented a report on pending regulatory actions, noting that the revised Tattoo and Body Piercing Regulations are currently in the 60-day public comment period, after which the Board has six months to approve the final regulations. The Board will review any public comments received at the July 12th Board meeting, and the final regulations must be approved by the November 2021 Board meeting.

Regulatory Report

Mr. Kirschner reported to the Board on two pending fast-track regulatory actions, the first to provide an exception to training requirements allowing experience in lieu of substantially equivalent training and the second to implement changes to the instructor program curriculum. The fast-track documents are currently under Executive Branch review.

Mr. Kirschner advised the Board that the temporary waiver extending the validity of expired licenses will end when the Governor's emergency order ends.

**Report on Actions
Taken in Response
to the Covid-19
State of Emergency**

NEW BUSINESS

The Board discussed a return to Board committee meetings, including the Standing Committee on Training and the Exam Review Committee. Mr. Kirschner advised the Board that an end to the Covid-19 state of emergency will end the Board's ability to meet virtually and committee meetings may resume. Mr. Roberts, Mr. Quesenberry, and Ms. LaPierre are initial volunteers for the Exam Review Committee.

**Discussion –
Resuming Board
Committees**

Mr. LaPierre called for nominations for Board Chair and Board Vice Chair.

Board Elections

Mr. Quesenberry nominated Ms. LaPierre to continue in the role as Chair. Ms. LaPierre declined citing her term on the Board ending prior to the next meeting.

Ms. LaPierre nominated Mr. Roberts for Chair. The nomination was seconded by Mr. Quesenberry. There were no other nominations for Chair.

Mr. Quesenberry nominated Mr. Mayes for Vice Chair. The nomination was seconded by Ms. Acosta. There were no other nominations for Vice-Chair.

Ms. LaPierre closed the nominations, and the Board voted to elect Matthew Roberts as Chair and Alfred Mayes as Vice-Chair.

The members voting 'yes' were Ms. Acosta, Ms. LaPierre, Mr. Mayes, Mr. Quesenberry, Mr. Roberts, and Ms. Smith. There were no negative votes. The motion passed unanimously.

The Board initiated a discussion with DPOR staff regarding the possibility of increasing the frequency of shop and school inspections, including adding a self-inspection requirement to the tattoo and body piercing regulations. Staff indicated they would look into this issue and report back to the Board. **Inspections**

There being no further business to be brought before the Board, Ms. LaPierre **Adjourn** adjourned the meeting at 10:26 a.m.

Margaret B. LaPierre, Board Chair

Mary Broz-Vaughan, Board Secretary

National Association of Barber Boards of America

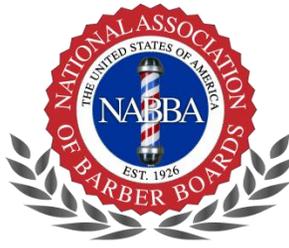
94th Annual Conference



Information Packet

NABBA 94th Annual Conference Information Packet

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National Association of Barber Boards of America

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June 1, 2021

Hello, NABBA Members!

By the time September rolls around, it will have been two long years since we've been able to gather and collaborate in service to our state boards, delegates, and the barbering profession at large. It is now time to resume our on-site meetings to fulfill the mission of the National Association of Barber Boards of America!

The NABBA 94th Annual Conference will be held at the DoubleTree by Hilton Hotel Washington DC-Crystal City in Arlington, Virginia, September 19-23, 2021. The hotel provides a shuttle to nearby Reagan National Airport and is conveniently located to dining, shopping and downtown Washington, DC. See page 5 for reservation and travel information to book your room before the August 15, 2021 cutoff date.

We request all Conference & Banquet Registrations (p. 6) be submitted by August 15 to assist us in meeting certain deadlines the hotel has established for our event. Should an emergency cancelation occur, know that we will do all we can to assist you.

Delegates are also invited to nominate a member from their Board to serve as 3rd Vice President of the NABBA Executive Board. Eligibility for nomination is open to current state board delegates that have not yet served as an officer of the Executive Board, or who is a NABBA Past President that has been off the Executive Board for four (4) or more years. This position requires a four-year commitment of service if elected by the Delegation. Nomination and Duties forms with submission instructions are enclosed (pp. 8-9).

NABBA member states are encouraged to submit nominations to host the 2023 NABBA Conference in their state (p. 10). Delegates will present proposed site information during the General Session on Tuesday, September 21st.

We appreciate your past support in our ongoing efforts to certify the barber pole as the icon of the barbering profession exclusively and request that each state contributes an item or gift certificate for the annual Silent Auction. Please see p. 11 for details.

This packet will be available online after June 15th at www.nationalbarberboards.com. Questions? Call (888) 338-0101 to leave a message or email Maura at nabba.mss@gmail.com. We look forward to seeing you in the DC area!

Sincerely,

The NABBA Executive Board

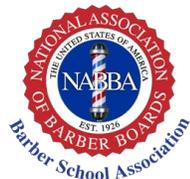
NABBA News Update

June 1, 2021



NABBA-BSA Launched!

The 2018 NABBA initiative to develop a new level of membership for barber schools came to fruition with the virtual launch of the NABBA Barber School Association on April 12, 2021 to an audience of 50+ owners and instructors. To date, the membership roll consists of nine schools from across the US (AZ, CA, FL, MI, MN, ND, OH, TN, TX).



This new division of NABBA is led by the BSA Advisory Council, chaired by Mr. Jim Stone, in collaboration with the NABBA Executive Board. Current Council members are Howard Warner (OH), Ron Gillihan (TN), Leo Price (MO), Jim Cox (BCN), and Mike St John (PHC). Thank you for your participation, Gentlemen!

Moving forward, the BSA will facilitate all LAB classes and continue the self-sustaining status of the venues. The BSA will also contribute 10% of profits to NABBA after each event.

Thanks to Jim's leadership, new industry partnerships have been formed that will benefit both BSA and NABBA members through the education or discounts the following companies provide: Beauty Cast Network, Beauty As A Business, Blacksmith Blades, Bonika Shears, Guest Vision (software), H-42, Milady, National Barber Association (insurance), Pivot Point, Public Health Council, and Wahl Clipper Company.

Interested in joining the NABBA-BSA team? Contact Jim Stone at nabba.jstone@gmail.com

A Message from the CEO

Although our in-person events were curtailed over the past year, the Executive Board hosted two virtual meetings to help maintain communication with member state boards and delegates. On September 19, 2020, 36 of 47 registrants attended the *Barbering Through COVID* meeting and all 27 registrants attended the February 22, 2021 mid-winter planning meeting. Thank you NABBA Members!

We also responded to those states requesting information or letters of support for their position on proposed regulatory changes. As we know, 2020 did not slow the deregulation efforts and results of certain NGOs, lobbyists, or self-serving "professionals". Case in point, Florida licensure hours were reduced from 1200 to 900, restricted hours to 600, and the legislature's most recent push is to allow barbers to perform services in locations other than a barbershop without any affiliation to a licensed shop! Since Florida does not require a hands-on practical exam, it now has the lowest licensing standards in the country . . . and we know similar deregulation legislation is taking place elsewhere.

NABBA Has A Seat At The Table!

Relevant to the topic of licensure hours, I received an email from the Council of State Governments advising us that they had "*partnered with the U.S. Department of Defense to support the development of new occupational licensure interstate compacts... [that] will promote reciprocity and reduce the barriers to license portability, particularly for military spouses who face higher barriers to entry in state-licensed professions due to frequent relocation. And, they were "... seeking applications from professional associations, federations or associations of state licensing boards, a coalition of state licensing boards, or national credentialing bodies for professions that are licensed in at least 30 states".* Permission to follow up was granted by the Executive Board.

continued

Message from the CEO, *continued*

Since an interstate compact addressing military spouses could act as a springboard that impacts barbering (and cosmetology) on a broader scale to include other licensees, it is important that NABBA has been selected to be part of the Technical Assistance Group and subsequent discussions. Our seat at the table at the forefront of the initiative ensures that NABBA's collective voice on behalf of the barbering profession will be heard and reduces the risk of an irreversible fait accompli after the fact.

Something to Think About

Given the ongoing legislative threats and with a look ahead, I propose we begin to explore what we can do ... or may be called upon to do ... to fill the standards gaps created by legislative manipulations. I will discuss these concerns and the compact initiative in DC, but for the moment, please think about how we might ensure the continuation of professional standards and qualifications in new and different ways.

All the best in barbering . . . 
Maura

Discussion Highlights — Mid-Winter Meeting (2/22/21)

- National Barber Museum attained national status!
- Human Trafficking CE moving through TN legislation
- Lobbyist needed for barbering profession
- Concerns about disenfranchising & deregulating barbering
- Market NABBA and LAB in history-centered magazines
- Value and take-aways of the Delegate Forums
- Outreach to non-member states
- NABBA-developed continuing education

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ANNOUNCEMENT

The NABBA Executive Board is pleased to announce the establishment of the

*Charles W. Kirkpatrick
Distinguished Service Award*

Each year, the Executive Board will select and present this award to two outstanding NABBA Past Presidents in recognition of their ongoing leadership and meritorious service to NABBA following their terms of office.

The 2021 ceremony will take place at the Annual Installation of Officers Banquet.

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ANNOUNCEMENT

**Barber Hall of Fame
2021 Recipients**

Congratulations

**Jim Stone, Florida
and
Adam Szulc, Poland**

☆☆☆☆☆☆☆☆☆☆☆☆☆☆☆☆☆☆☆☆☆☆☆☆☆☆☆☆☆☆

Conference Attendee Check List

- Register for Conference
- Reserve hotel room
- Arrange travel
- Nomination forms, if applicable
- Silent Auction item, if donating
- Plan to have a great time!

 Attn: DELEGATES

Please bring a copy of your State Board Statutes & Rules to the Conference

Call for Conference Volunteers!

We could use your help in these key areas:

- Audit Committee**
- Banquet Oversight**
- Registration Desk**
- Sergeant-at-Arms**
- Time Keepers**
- Judges (Past Presidents only)**
- Photographer/Videographer**
- Spouse Activities Coordinator**

Email nabba.mss@gmail.com to sign up

www.nationalbarberboards.com
888-338-0101

National Association of Barber Boards of America
94th Annual Conference - September 19-23, 2021
DoubleTree by Hilton Washington DC - Crystal City
300 Army Navy Dr. Arlington, VA 22202
Agenda Overview*

Events	Time	Description	Location/Room
Saturday, September 18, 2021			
NABBA Business Meeting	7:00 pm	Executive Board & On-Site Committees	TBD
Sunday, September 19, 2021			
Check-In & Registration	7:30 - 8:00 am	NABBA-BSA LAB Attendees	Hallway
	7:30 - 8:30 am	NABBA Delegates & Members	
	3:00 - 5:00 pm	NABBA Delegates & Members	
NABBA Business Meetings	8:30 - 11:30 am	State Administrators' Meeting	Monroe Room
	9:00 - 9:30 am	Audit Committee	Madison Room
	10:00 am - Noon	Resolutions, Credentials, Bylaws Committees	
	11:30 - 12:00 am	Fund-Raising Committee	Monroe Room
	12:00 - 1:00 pm	Lunch	
	1:00 - 3:00 pm	Past Presidents Forum	Monroe Room
	5:00 - 5:30 pm	New Members Orientation	
NABBA-BSA LAB School Administrators & Instructors	8:00 am - Noon	Classes & Presentations (4 hrs)	Wilson/Harrison/Jackson
	12:00 - 1:00 pm	Lunch	
	1:00 - 5:00 pm	Classes & Presentations (4 hrs)	
Reception	6:00 - 8:00 pm	Meet & Greet Reception	TBD
Monday, September 20, 2021			
Late Registration	8:00 - 8:45 am	NABBA Delegates & Members	Hallway
Spouses' Event	9:00 am	Meet Up	TBD
NABBA General Session	9:00 am	Opening Ceremonies, Call to Order, Roll Call	Jefferson Room
	9:30 am - Noon	Presentations	
	12:00 - 1:00 pm	Lunch	
	1:00 - 5:00 pm	Presentations, Legislative Issues & Reports	
NABBA-BSA LAB*	8:00-Noon	Classes & Presentations (4 hrs)	TBD
	1:00-5:00	Classes & Presentations (4 hrs)	TBD
Tuesday, September 21, 2021			
NABBA General Session	9:00 am - Noon	Business Meeting & Reports	Jefferson Room
	12:00 - 1:00 pm	Lunch	
	1:00 - 5:00 pm	Business Meeting, Delegate Forum, & Reports	
Wednesday, September 22, 2021			
NABBA General Session	9:00am - 2:00pm	Business Meeting, Delegate Forum, & Reports	Jefferson Room
		Adjournment	
Banquet	6:30 pm	Call to Order	
		Installation of New Officers	
		Hall of Fame Induction Ceremony	
		Adjournment	
Thursday, September 23, 2021			
NABBA Business Meeting	9:00 am -Noon	New President's Meeting (optional)	TBD
		Adjournment	

*subject to change

NABBA c/o 3336 Cypresswood Drive S, Jacksonville, FL 32257 (888) 338-0101 or (904) 268-5351

HOTEL & AIRLINE INFORMATION

Conference Dates: September 19-23, 2021

Conference Location: DoubleTree by Hilton Hotel Washington DC-Crystal City
300 Army Navy Drive
Arlington, Virginia 22202-2891

Website: <https://www.hilton.com/en/hotels/dcaaedt-doubletree-washington-dc-crystal-city>

Reservations:

Phone: 703-416-4100

Online: <https://book.passkey.com/gt/218197613?gtid=bab162baa11a5686240efc882431eefa>

Group code: NBB

Check-in time: 4:00 pm

Cut-off date: August 15, 2021

Check-out time: 11:00 am

Room Rates: Sep 17-23, 2021 \$139.00 (plus state & local taxes, fees, etc.)

Group rate available 3 days pre/post conference dates based on availability

Airlines Serving Reagan National Airport (DCA)

Alaska Airlines	www.alaska-air.com	(800) 252-7522
American Airlines	www.aa.com	(800) 433-7300
Delta Airlines	www.delta.com	(800) 221-1212
Frontier Airlines	www.flyfrontier.com	(800) 432-1359
Jet Blue	www.jetblue.com	(800) 538-2583
Southwest Airlines	www.southwest.com	(800) 435-9792
United Airlines	www.united.com	(800) 864-8331

Complimentary Airport Shuttle

Picks up at Terminals A & B, Level 3, between doors 2 & 3; look for hotel shuttle sign.

Shuttle departs hotel every 30 minutes between 5:00 am & 12:30 am. Phone #: 571-399-8122

Parking

Discounted parking fee: \$25 per day



Silent Auction

Wednesday

September 22nd

1:00 pm

Proceeds to benefit

Barber Pole Trade-Marking and NABBA Marketing Outreach



*Contact your suppliers and request they donate a
Gift Certificate to the Auction!*

We're almost there folks!

To donate an item, please contact
Renee Patton, Treasurer before September 1st

Phone: 864-590-1709

Email: nabba.r.patton@gmail.com



TO: VIRGINIA BOARD FOR BARBERS AND COSMETOLOGY
FROM: STEPHEN KIRSCHNER, EXECUTIVE DIRECTOR
SUBJECT: OUT-OF-STATE MASTER ESTHETICS TRAINING
DATE: JUNE 25, 2021

I. Background

Board regulations set out the requirements for master esthetician licensure, including training requirements for exam eligibility and endorsement from another state. For those in-state, any person completing an approved esthetics training program or a master esthetics training program in a Virginia licensed esthetics school is eligible for the applicable examination.

For those coming from out-of-state, the language is not clear whether it applies to master esthetics training. The regulation states that a “person completing esthetics training that is substantially equivalent to the Virginia program but is outside of the Commonwealth of Virginia must submit to the board documentation of the successful completion of training to be eligible for examination. If less than the required hours of esthetics training was completed, an applicant must submit a certificate, diploma, or other documentation acceptable to the board verifying the completion of a substantially equivalent esthetics course and documentation of six months of work experience as an esthetician in order to be eligible for the esthetician examination.”

II. Issue

The regulations concerning eligibility to sit for board-approved examination and training outside of the Commonwealth of Virginia does not clearly include master esthetics training as a method for qualifying for the board-approved examination. Going back to at least 2013, staff have interpreted the regulation to include both basic and master esthetics training, but the regulation itself uses the generic term esthetics.

III. Board Guidance

Staff would like guidance on whether out-of-state training for master esthetics can be accepted for exam eligibility. Staff recommend the following guidance, which would continue the current practice of accepting substantially equivalent master esthetics training:

Substantial equivalence in relation out of state training to be eligible for the master esthetics examination

The Board has determined that substantially equivalent esthetics course, in reference to 18 VAC 41-70-20(B)(2) means either:

”esthetics training program or a master esthetics training program”

This policy means that any applicant with esthetics training outside of the Commonwealth of Virginia will be required to submit to the board documentation of the successful completion of an esthetics training program or a master esthetics training program to be eligible for the applicable examination.



Board for Barbers and Cosmetology

July 12, 2021

Guidance Document: Out-of-State Master Esthetics Training

An interpretation as to whether 18 VAC 41-70-20.B.2 requirement of substantially equivalent esthetics training for training outside the Commonwealth is meant to cover all esthetics training, including master esthetics training.

The Board has determined that a substantially equivalent esthetics course, in reference to 18 VAC 41-70-20.B.2 means either:

“esthetics training program or a master esthetics training program.”

This policy means that any applicant with esthetics training outside of the Commonwealth of Virginia will be required to submit to the board documentation of the successful completion of an esthetics training program or a master esthetics training program to be eligible for the applicable examination.



TO: VIRGINIA BOARD FOR BARBERS AND COSMETOLOGY
FROM: STEPHEN KIRSCHNER, EXECUTIVE DIRECTOR
SUBJECT: GUIDANCE DOCUMENT REVIEW
DATE: JUNE 25, 2021

At the July 12, 2021 Board meeting, the Board will have an opportunity to review and revise all of its guidance documents. Staff have provided copies of all 18 current guidance documents, along with recommended changes to some of them. Below you will find a chart listing all current guidance documents and whether staff recommend to Retain, Retain and Revise, or Repeal. Following the chart is a detailed explanation of the recommended changes for those documents. Please review these documents for discussion and approval at the meeting. The guidance documents with proposed revisions follow this memo.

Category	Title of Guidance	Date Issued	Action
School	Assessment of a Student's Competence in Esthetics *	2/11/2013	Retain and Revise
School	Non-Traditional Classroom Instruction *	9/17/2020	Retain
School	Barber & Cosmetology School Awarding Credits and/or Hours to Transfer Students	5/12/2014	Retain and Revise
Applicants	Substantial Equivalence	8/11/2014	Retain and Revise
Applicants	Endorsement Candidate From State Offering Only One Licensing Exam *	11/17/2014	Retain
Other	Cosmetology Examiners *	11/17/2014	Retain and Revise
School	School Locations *	11/14/2016	Retain
Other	License Required for Certain Procedures *	5/7/2018	Retain and Revise
Other	Esthetics - Cleaning Multi-use Items that Cannot Be Immersed *	5/8/2017	Retain
Master Barber	Barbering Scope of Practice *	8/21/2017	Repeal
Applicants	Endorsement Applicants Not Eligible for Temporary Permits *	11/6/2017	Repeal
Staff	Barber/Cosmetology Application Review Matrix *	5/7/2018	Retain and Revise
School	Barber Schools Previously Approved to Teach Training Equivalent to the Master Barber Curriculum *	4/15/2019	Repeal

Applicants	Approved Health Education Certifying Agencies *	4/15/2019	Retain
School	Cosmetology Instructors May Teach Nail or Wax Instructor Programs *	4/15/2019	Retain
Master Barber	Master Barber Applicants who have Already Completed Training Equivalent to the Master Barber Curriculum *	4/15/2019	Retain
Master Barber	Master Barber License by Endorsement	7/25/2019	Retain
School	Definition of Clock Hour	9/17/2020	Retain and Revise

Assessment of a Student’s Competency in Esthetics – incorporates references to master esthetics that appear to have been omitted in the original document.

Barber & Cosmetology School Awarding Credits and/or Hours to Transfer Students – removes references to 18 VAC 41-40, which was repealed in 2017. Also contains several non-substantive grammatical changes and clarifications.

Substantial Equivalence – For endorsement, it incorporates the 80% hours rule for all board professions. This is the policy currently applied, as directed by the Board many years ago, but has never been formal guidance for esthetics or tattooing. For exam eligibility, also incorporates the 80% rule for esthetics and waxing, and inserts a clause stating the Board’s pending experience waiver regulation for barbering, cosmetology, nails, and wax will automatically supersede this guidance.

Cosmetology Examiners – incorporates provisions to allow licensed cosmetologists to serve as wax technician examiners.

License Required for Certain Procedures – introduces new language in reference to scalp micropigmentation. While this appears to fall generally under permanent cosmetic tattooing, staff are asking for the Board’s guidance on whether this falls under master or basic permanent cosmetic tattooing. This also makes two non-substantive, clarifying changes to other procedures.

Barbering Scope of Practice – staff are recommending repeal as the issue this document addressed has been resolved through legislation passed in 2018.

Endorsement Applicants Not Eligible for Temporary Permits – staff are recommending repeal at this time. The regulatory language around this issue is ambiguous when combined with the Board’s decision to allow endorsement candidates to take the exam. These candidates often experience 4-6 week delay in working while they go through the examination process. In light of the General Assembly’s directive to reduce regulatory burden, staff encourage the board to reverse this policy in order to benefit the endorsement candidates who are licensed in another

state, but required to take an exam in Virginia. This change would only impact endorsement candidates required to take an exam.

Barber/Cosmetology Application Review Matrix – incorporates recent changes to Virginia criminal law regarding possession of cannabis without the intent to distribute. These convictions would pass the matrix.

Barber Schools Previously Approved to Teach Training Equivalent to the Master Barber Curriculum – staff are recommending repeal at this time. This guidance was created to reduce the burden of existing schools while they navigated the statutory and regulatory changes associated with the new master barber license. Since the license has now existed for over three years, and there does not appear to be any remaining interest from the schools that could benefit, it does not appear this guidance is needed any longer.

Definition of a Clock Hour – makes a small grammatical correction.



Board for Barbers and Cosmetology

February 11, 2013

Guidance Document: Assessment of a Student's Competence in Esthetics (Section 18 VAC 41-70-190.D)

On February 11, 2013, the Board issued the following guidance:

A licensed esthetics school with an approved esthetics program or an approved master esthetics program conducting an assessment of a student's competence in esthetics or master esthetics, may ~~utilize~~ use documentation of ~~hours~~ instruction and practical performances provided to the student by a school, as provided for in Section 18 VAC 41-70-230, in addition to the successful completion of a board-approved competency examination administered by the school when giving credit towards the requirements specified in subsections B & and C of Section 18 VAC 41-70-190, and subsections A & and B of Section 18 VAC 41-70-200.

~~This guidance document is intended to assist its licensees and the public in understanding and applying the Board for Barbers and Cosmetology regulations. The law that governs the respective professions can be found in the Code of Virginia, 1950, as amended, in Title 54.1, Chapter 7. Regulations in electronic format can be found online at www.dpor.virginia.gov. The Board for Barbers and Cosmetology can be reached by phone at (804) 367-8509 or by email at barbercosmo@dpor.virginia.gov.~~



Board for Barbers and Cosmetology

September 17, 2020

Guidance Document: Non-Traditional or Online Instruction

In accordance with 18 VAC 41-20-200, 18 VAC 41-50-230, and 18 VAC 41-70-180 schools shall submit its curricula for Board approval and shall conduct classroom instruction in an area separate from the clinic area where practical instruction is conducted and services are provided.

The Board is providing the following guidance in the interpretation or implementation of the aforementioned regulations:

- Schools may offer non-traditional or 'online' instruction on all theory topics in their approved curriculum.
- School should utilize technologies and practices that are effective in verifying the identity of distance-learning students who participate in class or coursework (such as a secure login and pass code) while protecting student privacy.
- There is a measure of competency (examination) of the information the student is taught online which shall be completed in a traditional brick and mortar classroom.



Board for Barbers and Cosmetology

May 12, 2014

Guidance Document: Barber and Cosmetology Schools – Awarding Credits and/or Hours to Transfer Students.

Interpretation of what may constitute a 'completed approved program' as noted in 18 VAC 41-20-20.B.1 and ~~18 VAC 41-40-20.B.1~~. Additionally, this method will be the sole manner in which a school may give credit for or allow transfer of hours in order to remain in compliance with 18 VAC 41-20-280.B.1 and ~~18 VAC 41-40-260.B.1~~:

A completed approved program may be composed of transferred hours under the following conditions:

- Both the new and ~~former~~ originating school must be licensed hold a valid license by the appropriate state licensing entity while the student is enrolled. The current curriculum must be approved by the state licensing entity ~~schools' current curriculum must be approved by that entity.~~
- The transfer hours earned at the originating school must have been earned no more than two years prior to enrolling in the new school.
- Both the new and ~~former~~ originating school must be accredited hold valid accreditation by a an accrediting agency recognized by the U.S. Department of Education ~~recognized accrediting agency.~~
- The new school may only credit transfer completed content hours, and must substantiate, based on the student's transcript, how the school accepted the hours ~~were awarded~~ towards each content area.

- The applicant ~~shall~~ must be able to provide the Board with satisfactory evidence of the above.



Board for Barbers and Cosmetology

August 11, 2014

Guidance Document: Substantial Equivalence

Substantial equivalence in relation to licensure endorsement

The Board has determined that substantial equivalence in reference to 18 VAC 41-20-30, 18 VAC 41-50-30, and 18 VAC 41-70-30 means:

“At least 80% of the required hours in Virginia and curriculum content covering Virginia’s scope of practice for that profession.” ~~“80% of the required hours in Virginia”~~

This policy means that any applicant with less than 80% of the required hours in Virginia is ineligible for license by endorsement.

Substantial equivalence in relation to examination eligibility in reference to 18 VAC 41-20-20, 18 VAC 41-50-20, and 18 VAC 41-70-20 means:

“At least 80% of the required hours in Virginia and curriculum content covering Virginia’s scope of practice for that profession.”

For cosmetology and master barber candidates with less than 80% of the hours, substantially equivalent training means the following-until the Board’s regulatory change allowing experience to substitute for training hours takes effect.

Under 18 VAC 41-20-20.B.2.a., it states that,

“Any person completing a barber or cosmetology training program that is substantially equivalent to the Virginia program but is outside of the Commonwealth of Virginia must submit to the board documentation of the successful completion of 1,500 hours of ~~barber or cosmetology~~ training to be eligible for examination. If less than 1,500 hours of master barber or cosmetology training was completed, an applicant must submit a certificate, diploma or other documentation acceptable to the board verifying the completion of a substantially equivalent master barber or cosmetology course and documentation of six months of master barber or cosmetology work experience in order to be eligible for examination.”

Substantially equivalent under this section means applicants would be eligible for examination if they have submitted documentation showing:

- 1,500 hours of training; or
- 1200-1499 hours of training (at least 80% of the required hours in Virginia) and six (6) months of full time work experience; or
- 1000-1199 hours of training and completion of the ‘general’ or ‘intro’ portions of the curriculum of an approved Virginia program (as provided below) and six (6) months of full time work experience; and

~~Continued on reverse~~

Any amount less than 1000 hours of training outside of Virginia will not count towards eligibility for examination.

The ‘general’ or ‘intro’ portions of the curriculum, as indicated in the Guidance Document for Non-Traditional Classroom Education, include the following courses:

- Orientation
- School Policies
- State laws and regulations
- Health and safety
- Personal hygiene

- Sanitation and Sterilization
- Ethics
- Salon/Shop/Parlor Management
- Analyzing skin or scalp conditions
- Anatomy
- Client Consultation
- Care of equipment



Board for Barbers and Cosmetology

November 17, 2014

Guidance Document: Barber and Cosmetology Endorsement – Endorsement Candidate from States Offering Only One Licensing Exam

Interpretation of whether the requirement in 18 VAC 41-20-30 that endorsement applicants must have completed a written and practical examination allows applicants from states with only one licensing exam to take the other exam in Virginia and still qualify for licensure by endorsement:

On November 17, 2014, the Board issued the following guidance:

An individual applying for licensure by endorsement under 18 VAC 41-20-30 whose state only utilizes one licensing exam (written or practical) may take the other exam (written or practical) in Virginia to qualify for endorsement.



Board for Barbers and Cosmetology

November 17, 2014

Guidance Document: Barber and Cosmetology Chief Examiners – Cosmetologists Can Serve as Nail Technician Examiners or a Wax Technician Chief Examiner

Interpretation of whether the requirement in 18 VAC 41-20-80.D that chief examiners hold a current Virginia license in their respective profession allows a cosmetologist to serve as a nail technician chief examiner or a wax technician chief examiner:

On November 17, 2014, the Board issued the following guidance: A cosmetologist can serve as an examiner for any license type that is included in the cosmetology profession, including nail technician or a wax technician under 18 VAC 41-20-80.D.



Board for Barbers and Cosmetology

November 17, 2014

Guidance Document: Barber, Cosmetology, Esthetics School Locations Interpretation of Location

Interpretation of what the requirement in 18 VAC 41-20-200.1 and 18 VAC 41-70-180.1 that schools hold a license for each and every location means:

On November 14, 2016, the Board issued the following guidance: For the purposes of schools with multiple suites or classrooms, a single location is one that is enclosed under one roof and all classrooms/suites are within 500 feet of the main office. Any suites or classrooms that are located in a different building or are further than 500 feet from the main office are considered a separate location, and require the school hold an additional license.



Board for Barbers and Cosmetology

May 7, 2018

Guidance Document: License Required for Certain Procedures

Interpretation of what license is required to perform certain procedures under Code of Virginia §54.1-700 et. seq., re: Eyelash Extensions, Microblading, Microneedling, Micropigmentation, Chemical Exfoliation

Applying eyelashes, as referenced in §_54.1-700, refers to applying any natural or synthetic extension to an individual's natural eyelashes, also known as eye tabbing or eyelash extensions. ~~This practice may be known as eye tabbing or eyelash extensions.~~ These services require a cosmetologist cosmetology or esthetician esthetics-license.

Strip, band, or bundle eyelashes, which adhere to the skin, are services that are ancillary to makeup, and exempted under §_54.1-701.10.

Microblading, also called eyebrow embroidery, refers to the application of a semipermanent ink to the skin of the eyebrow. This practice, when performed with a needle or group of needles, requires a tattooing, or permanent cosmetic tattooing or master permanent cosmetic tattooing license.

Microblading performed with a scalpel is beyond the scope of licensure and should not be performed by a licensee of the Board.

Microneedling, also known as dermarolling, is the use of needles designed to pierce the skin for the purpose of collagen production or cellular renewal. This practice is beyond the scope of licensure and should not be performed by a licensee of the Board.

Micropigmentation, as listed in 18 VAC 41-50-10, used to be a term that meant permanent cosmetic tattooing, generally. However, that term now refers to a specific procedure, also called scalp micropigmentation. This procedure can be performed by an individual holding the tattooing, and [permanent cosmetic tattooer or master permanent cosmetic tattooer] license.

Chemical exfoliation is the removal of dead skin cells and/or the intercellular matrix through the use of chemicals. The Code of Virginia § 54.1-700 defines master esthetician as “a licensed esthetician who, in addition to the practice of esthetics, offers to the public for compensation, without the use of laser technology, lymphatic drainage, chemical exfoliation, or microdermabrasion....” Chemical exfoliation requires a master esthetician license. As such, estheticians may not use chemicals, including the chemicals listed in 18VAC 41-70-250.B, to remove dead skin cells or the intercellular matrix in the skin without holding a master esthetician license.



Board for Barbers and Cosmetology

May 8, 2017

Guidance Document: Esthetics – Cleaning Multiuse Items That Cannot Be Immersed

Interpretation of how to cleanse multiuse articles, tools, or products that cannot be immersed in light of 18 VAC 41-70-270.D.1, prohibiting multiuse items which cannot be cleansed.

While 18 VAC 41-70-270.A.2 requires multiuse items to be fully immersed during the disinfection process, certain multiuse articles, tools, or products cannot be fully immersed without damaging the item. Multiuse items that cannot be fully immersed without damaging the item should be cleaned according to manufacturer's recommendation.

Any multiuse items that cannot be disinfected by full immersion as specified in 18 VAC 41-70-270.A.2 or cleaned according to manufacturer's recommendation is prohibited from use per 18 VAC 41-70-270.D.1.

REPEAL



~~Board for Barbers and Cosmetology~~

~~August 21, 2017~~

~~Guidance Document: Barbering Scope of Practice~~

~~It recently came to the Board's attention that several of the services required in the barbering school curriculum are beyond the barbering scope of practice as established by Code of Virginia § 54.1-700.~~

~~The following clarifies the barbering scope of practice, and provides guidance to practitioners and schools regarding the affected regulations.~~

Code of Virginia § 54.1-700 defines "Barbering" as "any one or any combination of the following acts, when done on the human body for compensation and not for the treatment of disease:

shaving, shaping and trimming the beard; cutting, singeing, shampooing or dyeing the hair or applying lotions thereto; applications, treatment or massages of the face, neck or scalp with oils, creams, lotions, cosmetics, antiseptics, powders, clays, or other preparations in connection with shaving, cutting or trimming the hair or a beard." This means the only services permitted under the Barber license are:

- ~~• Shaving, shaping and trimming the beard;~~
- ~~• Cutting, singeing, shampooing or dyeing the hair or applying lotions thereto;~~
- ~~• Applications, treatment or massages of the face, neck or scalp with oils, creams, lotions, cosmetics, antiseptics, powders, clays, or other preparations in connection with shaving, cutting or trimming the hair or a beard.~~

REPEAL

For many years, the barber school curriculum has included Styling the Hair with a Hand Dryer, Thermal Waving, Permanent Waving with Chemicals, Wig Care, and Lightening or Toning the Hair. These services are not identified in the definition of barbering, and are outside the scope of the barber license.

For Practitioners and Barbershops

Because chemical texture services, thermal waving, styling, wig care, waxing, and lightening the hair are outside the scope of licensure, **you should cease performing these functions immediately**. These services fall under cosmetology, and require a cosmetology license for practitioners and a cosmetology salon license for businesses. Barbers and shops who wish to continue performing these services may wish to pursue those licenses. There are several ways for **barbers** to obtain a cosmetology license:

- Licensed barber with two years of experience can apply for a cosmetology license by examination. Eligible barbers may apply for the exam directly with the exam vendor.
- Barbers can complete a registered cosmetology apprenticeship and obtain a cosmetology license by examination. Cosmetology apprenticeships are 3,000 hours and are administered through the Department of Labor and Industry. Barbers can obtain credit towards apprenticeship hours based on their barber training and experience.
- Barbers can complete a cosmetology program in a licensed Virginia cosmetology school. Cosmetology programs are 1,500 hours. Barbers can apply some of the hours from their barber program towards the cosmetology course.

Shops that wish to obtain a cosmetology salon license can apply directly to the Board. Salon licenses require an application, fee, and fictitious /doing business as name documentation.

For Schools

There are several aspects of your curriculum which will need to change to come into alignment with the Code of Virginia. The Board is working to update the barber curriculum regulations to reflect the scope

REPEAL

of practice outlined in the law. In the meantime, licensed schools should cease teaching the following topics:

- Styling the Hair with a Hand Dryer,
- Thermal Waving,
- Permanent Waving with Chemicals, and
- Lightening or Toning the Hair

Schools should also eliminate the following performances:

- Cold Permanent Waving or Chemical Relaxing
- Bleaching and Frosting
- Wig Care, Styling, etc.,
- Finger Waving and Thermal Waving
- Waxing

Due to the reduction of coursework and performances, **schools should reduce the program length to 1,100 hours by March 1, 2018**. Schools will need to submit a new syllabus, course outline, and breakdown of hours and performances to the Board prior to implementing the new hours. These documents can be submitted by email to barbercosmo@dpor.virginia.gov, or mailed to the Board at the address on the letterhead. Students who began the program under 1500 hours can complete the 1500 hour curriculum.

The Board is working with our exam developer to replace the current exam with the appropriate exam for the scope of practice. The new barber exam will not include any chemical services, including waving, relaxing, or coloring. The current exam will be replaced by this new barber exam by the end of November, 2017. There will be a new Candidate Information Bulletin for the exam posted on www.pcshq.com in the coming weeks.

REPEAL



Department of Professional and Occupational Regulation

~~Board for Barbers and Cosmetology~~

~~November 6, 2017~~

**~~Guidance Document: Endorsement Applicants Not Eligible for
Temporary Permits~~**

~~Interpretation of whether 18 VAC 41-20-90 – Barber, cosmetology, nail technician, and wax technician temporary permits, or 18 VAC 41-70-70 – Esthetician Temporary Permits, allow endorsement applicants to receive temporary permits.~~

~~18 VAC 41-20-90 and 18 VAC 41-70-70 allow for temporary licenses to be issued to applicants for initial licensure that the Board finds eligible to sit for the exam. Because endorsement candidates already have a license and they are not applicants by examination, they are not eligible for temporary permits.~~



Board for Barbers and Cosmetology

May 7, 2018

Application Review Matrix Criminal History

The following convictions will not be reviewed by the Board*:

1. Felony convictions more than 20 years old with no subsequent reportable convictions of a similar nature, unless the conviction resulted in incarceration where the release date is less than three years from the application date.
2. Felony convictions more than five years old with no subsequent reportable convictions of a similar nature, unless the conviction resulted in incarceration where the release date is less than three years from the application date. This does not include convictions involving murder, sexual assault, rape, robbery, indecent liberties, fraud, embezzlement.
3. Felony convictions for possession of controlled substance more than two years old, where the applicant has completed a deterrence program if required by the court.
4. Felony convictions of Title 46 of the Code of Virginia (Traffic Code) more than two years old.
5. Any conviction for possession of up to one ounce of cannabis, without intent to distribute.
6. Misdemeanor convictions where the applicant has no record of felony convictions.
7. Misdemeanor convictions more than one year from the date of application.
8. Misdemeanor convictions for assault, disorderly conduct, drunk in public, petit larceny, failure to appear, and/or trespassing.
9. Misdemeanor convictions for possession or distribution of a controlled substance with no other convictions.
10. DUI convictions where the applicant has completed VASAP or another similar program accepted by the court or DMV after the latest conviction if required by the court. This does not include felony convictions.
11. Juvenile convictions.

*The matrix shall not apply to applicants who are currently incarcerated, except those incarcerated for juvenile convictions.



Board for Barbers and Cosmetology

November 19, 2018

~~Guidance Document: Barber Schools Previously Approved to Teach Training Equivalent to the Master Barber Curriculum~~

~~Interpretation of barber schools that were previously approved to teach the 1,500 hour training that is equivalent to the master barber regulations can reinstate the 1,500 hour training program when the master barber regulations become effective.~~

~~Recognizing that the master barber training program is substantially identical to the 1,500 hour barber training program previously taught by licensed barber schools, the Board for Barbers and Cosmetology issues the following guidance to schools with these previously approved programs:~~

~~Barber schools that were previously approved by the Board to teach the 1,500 hour barber program may have their 1,500 hour program reinstated as a dual barber/master barber program upon resubmission and Board approval of their course syllabus, detailed course outline, and breakdown of hours and performances.~~



Department of Professional and Occupational Regulation

Board for Barbers and Cosmetology

May 16, 2019

Guidance Document: Approved Health Education Certifying Agencies

The following health education (as referred to in 18 VAC 41-50, including limited term tattooers, and 18 VAC 41-60) is deemed acceptable to the Board. Documentation verifying course completion shall bear the name of the individual as it appears on the application or license as well as the name of the Board approved certifying agency.

Content delivery requirements:

Adult CPR – no more than ½ the content delivered online; ½ in person/classroom

First Aid – no more than ½ the content delivered online; ½ in person/classroom

Bloodborne Pathogens – may be in person or online

Board approved courses are listed below (list carries over onto page 2):

American Heart Association

Adult CPR

First Aid

Bloodborne Pathogens

<http://www.heart.org/HEARTORG/>

Emergency Care and Safety Institute

Adult CPR

First Aid

Bloodborne Pathogens

<http://www.ecsinstitute.org/>

American Safety and Health Institute (ASHI)

Bloodborne Pathogens

Adult CPR

First Aid

<http://www.hsi.com/cprtraining/>

Medic First Aid

Bloodborne Pathogens

Adult CPR

First Aid

www.hsi.com/medicfirstaid/

American Red Cross

First Aid

Adult CPR

Bloodborne Pathogens

<http://www.redcross.org/>

National Safety Council

First Aid

Adult CPR

Bloodborne Pathogens

<http://www.nsc.org/pages/home.aspx>

Pro Trainings (Pro CPR)

First Aid

Adult CPR

Bloodborne Pathogens

<http://www.protrainings.com>

Emergency First Response

First Aid

Adult CPR

<http://emergencyfirstresponse.com/>

International Board of Medicine and Surgery

Bloodborne Pathogens

<https://www.tattooartistcertificates.com/>

Body Art Training Group

Bloodborne Pathogens

<http://www.yourtrainingplace.com/>

EMS Safety Services, Inc.

First Aid

Adult CPR

Bloodborne Pathogens

<https://www.emssafetyservices.com/>

Currently Certified Virginia Emergency Medical Technician (VDH)

First Aid

*Other courses not currently listed, may be submitted to the Board for consideration as an approved provider, but will not necessarily be approved to qualify towards licensure requirements.



Board for Barbers and Cosmetology

November 19, 2018

Guidance Document: Cosmetology Instructors May Teach Nail or Wax Instructor Program

Interpretation of whether 18 VAC 41-20-200.3.a. includes instructor programs when it allows cosmetology instructors to teach nail and wax programs.

On January 14, 2019, the Board issued the following guidance:

Cosmetology Instructors may teach nail and wax instructor programs pursuant to 18 VAC 41-20-200.3.a.



Board for Barbers and Cosmetology

November 19, 2018

Guidance Document: Master Barber Applicants who have Already Completed Training Equivalent to the Master Barber Curriculum

Interpretation of whether applicants for the master barber license who have already completed approved training covering the master barber topics can be issued the license when the master barber regulations become effective.

Applicants who completed a Board approved 1,500 hour barbering program, 3,000 hour registered barber apprenticeship, or a Department of Education barbering program and who passed the barbering examinations prior to December 11, 2017 meet the training and examination requirements for the master barber license as established 18 VAC 41-20-20.

Applicants who completed a Board approved 1,500 hour barbering program, 3,000 hour registered barber apprenticeship, or a Department of Education barbering program, but who were unable to take the barbering exam prior to December 11, 2017 meet the training requirements for the master barber license as established 18 VAC 41-20-20, but will need to pass the master barber examinations in order to qualify for the license.



Board for Barbers and Cosmetology

July 25, 2019

Guidance Document: Master Barber Endorsement

18 VAC 41-20-30 - Interpretation of when a master barber endorsement candidate is considered

“licensed to practice as a master barber” in another state.

On May 13, 2019, the Board issued the following guidance:

Individuals whose out-of-state barber or master barber license allows them to perform the services that fall under the master barber license in Virginia are considered licensed to practice as a master barber for the purpose of endorsement.



Board for Barbers and Cosmetology

September 17, 2020

Guidance Document: Definition of Clock Hours

Interpretation of what constitutes an hour of school instruction under 18 VAC 41-20, 18 VAC 41-50, and 18 VAC 41-70.

Clock hour, as used in reference to the hours of instruction requirements established in the regulations, shall have the same meaning as "Clock hour" under State Council of Higher Education for Virginia Regulation 8 VAC 40-31-10. ““Clock (or contact) hour” means a minimum of 50 minutes of supervised or directed instruction and appropriate breaks.”



TO: VIRGINIA BOARD FOR BARBERS AND COSMETOLOGY
FROM: STEPHEN KIRSCHNER, EXECUTIVE DIRECTOR
SUBJECT: FALL CONFERENCES
DATE: JUNE 25, 2021

Included in your agenda packet are communications regarding two conferences this fall.

The National Association of Barber Boards of America (NABBA) is hosting its annual conference in Washington DC, September 19-23. NABBA is participating in the development of a proposed interstate compact for license portability, and we believe it would be valuable to have a board member attend the conference both to weigh in on this process and to report back to the Board on its progress.

The National Interstate Council of State Boards of Cosmetology (NIC) is hosting its annual conference in Louisville, Kentucky, October 1-4. The NIC has undergone substantial reorganization, and is also beginning work on several items that could bring substantial change to license portability, including a national licensing database. As with NABBA, we believe it would be helpful for a board member or staff person to attend this conference.

We would be able to send one board member to each conference, as well as a staff person, were the Board to approve it. Please consider whether you would be willing to authorize participation in these conferences and whether you yourself would be willing to participate.



2021 ANNUAL NIC CONFERENCE

NATIONAL INTERSTATE
COUNCIL OF STATE
BOARDS OF
COSMETOLOGY (NIC)

Embassy
Suites Downtown
Hotel

Louisville, Kentucky

KENTUCKY
DERBY



[Text Link](#)

SAVE THE DATE

October 1-4, 2021

more details coming soon!

"Our leadership is focused on establishing a culture
that contributes to the success of our mission"



TO: VIRGINIA BOARD FOR BARBERS AND COSMETOLOGY
FROM: STEPHEN KIRSCHNER, EXECUTIVE DIRECTOR
SUBJECT: FINANCIAL STATEMENTS
DATE: JUNE 25, 2021

Attached you will find the most recent Statement of Financial Activity and the Supporting Statement of Year-to-Date Activity for the Board. Additionally, you will find the Agency Statement of Financial Activity.

**Department of Professional and Occupational Regulation
Statement of Financial Activity**

**Board for Barbers and Cosmetology
954230**

2020-2022 Biennium

May 2021

	May 2021 Activity	Biennium-to-Date Comparison	
		July 2018 - May 2019	July 2020 - May 2021
Cash/Revenue Balance Brought Forward			103,570
Revenues	329,080	3,110,245	3,645,770
Cumulative Revenues			3,749,340
Cost Categories:			
Board Expenditures	20,688	162,752	202,119
Board Administration	88,045	1,052,263	996,461
Administration of Exams	4,898	59,207	56,016
Enforcement	73,665	671,145	807,845
Legal Services	0	20,376	27,240
Information Systems	43,790	771,651	676,311
Facilities and Support Services	28,921	294,298	318,395
Agency Administration	43,469	475,418	460,672
Other / Transfers	0	0	0
Total Expenses	303,477	3,507,109	3,545,057
Transfer To/(From) Cash Reserves	(8,297)	0	(133,788)
Ending Cash/Revenue Balance			338,070

Cash Reserve Beginning Balance	5,609,763	0	5,735,254
Change in Cash Reserve	(8,297)	0	(133,788)
Ending Cash Reserve Balance	5,601,466	0	5,601,466

Number of Regulants	
Current Month	74,958
Previous Biennium-to-Date	73,430

Department of Professional and Occupational Regulation
Supporting Statement of Year-to-Date Activity
Board for Barbers and Cosmetology - 954230
Fiscal Year 2021

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal YTD Charges	Planned Annual Charges	Current Balance	Projected Charges at 6/30	Projected Variance Favorable (Unfavorable)	
																	Amount	%
Board Expenditures	31,667	31,386	17,962	19,272	9,294	12,387	22,001	10,106	18,550	8,805	20,688	0	202,119	205,186	3,067	215,764	-10,578	-5.2%
Board Administration	131,448	87,608	87,412	86,198	84,965	78,172	84,695	82,698	93,730	91,490	88,045	0	996,461	1,421,997	425,536	1,024,908	397,089	27.9%
Administration of Exams	7,323	4,909	4,872	4,983	4,952	4,343	4,872	4,898	4,910	5,055	4,898	0	56,016	69,613	13,598	58,056	11,557	16.6%
Enforcement	103,589	70,764	71,414	72,584	68,520	62,549	70,954	72,788	69,330	71,687	73,665	0	807,845	1,122,078	314,234	833,263	288,815	25.7%
Legal Services	0	6,810	0	6,810	0	0	6,810	0	0	6,810	0	0	27,240	27,240	0	29,716	-2,476	-9.1%
Information Systems	37,653	100,362	60,876	28,299	54,507	86,373	59,530	34,665	112,215	58,041	43,790	0	676,311	839,454	163,143	726,049	113,404	13.5%
Facilities / Support Svcs	33,030	31,304	30,937	27,816	28,571	26,671	10,156	44,827	29,220	26,943	28,921	0	318,395	388,490	70,095	342,301	46,189	11.9%
Agency Administration	56,274	38,058	38,132	47,545	38,072	36,765	37,493	43,665	42,508	38,692	43,469	0	460,672	709,456	248,784	475,954	233,502	32.9%
Other / Transfers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Charges	400,985	371,201	311,606	293,507	288,880	307,259	296,510	293,646	370,463	307,523	303,477	0	3,545,057	4,783,514	1,238,456	3,706,012	1,077,502	22.5%

**Department of Professional and Occupational Regulation
Statement of Financial Activity**

Agency Total

2020-2022 Biennium

May 2021

	May 2021 Activity	Biennium-to-Date Comparison	
		July 2018 - May 2019	July 2020 - May 2021
Cash/Revenue Balance Brought Forward			992,779
Revenues	1,510,492	16,797,944	18,550,586
Cumulative Revenues			19,543,365
Cost Categories:			
Board Expenditures	144,618	1,640,281	1,536,386
Board Administration	357,895	4,312,818	4,041,996
Administration of Exams	23,683	284,524	270,846
Enforcement	593,413	6,418,920	6,179,265
Legal Services	9,408	193,054	207,715
Information Systems	182,455	3,239,610	2,811,518
Facilities and Support Services	164,026	1,747,584	1,764,504
Agency Administration	181,115	1,995,469	1,915,316
Other / Transfers	0	0	0
Total Expenses	1,656,614	19,832,260	18,727,546
Transfer To/(From) Cash Reserves	(133,830)	0	(1,535,294)
Ending Cash/Revenue Balance			2,351,113

Cash Reserve Beginning Balance	19,866,139	0	21,267,604
Change in Cash Reserve	(133,830)	0	(1,535,294)
Ending Cash Reserve Balance	19,732,310	0	19,732,310

Number of Regulants

Current Month	315,123
Previous Biennium-to-Date	312,269